

WORK HISTORY (Start with most recent or present employer and complete in full; attach additional work history on a separate piece of paper as necessary.)

1. Name and Address of Most Recent Employer:		Telephone Number:
Immediate Supervisor (Name and Position):	Date Hired:	Starting Rate:
Job Title & Duties:	Date Left:	Last Rate:
Reason for Leaving:		

2. Name and Address of Prior Employer:		Telephone Number:
Immediate Supervisor (Name and Position):	Date Hired:	Starting Rate:
Job Title & Duties:	Date Left:	Last Rate:
Reason for Leaving:		

3. Name and Address of Prior Employer:		Telephone Number:
Immediate Supervisor (Name and Position):	Date Hired:	Starting Rate:
Job Title & Duties:	Date Left:	Last Rate:
Reason for Leaving:		

JOB AVAILABILITY

Date You Can Start:	Your Availability:
	Days Only _____ Nights Only _____ Days or Nights _____
Can You Work Weekends (as desired position or schedule may require)?	
Yes___ No___	
Are you prohibited from or limited in your performance of any job duties by any restrictive covenants not to complete, confidentiality agreements or other contracted obligation?	
Yes___ No___	
If yes, please provide a copy of that agreement.	

REFERRED BY:

TEACHER, PARA-PROFESSIONAL AND SUBSTITUTE TEACHER CANDIDATES are to complete the following items as appropriate:

STUDENT TEACHER/EDUCATIONAL INTERN EXPERIENCE

School Site and Address:	
Subjects:	
Supervising Teacher:	Dates:

CERTIFICATION STATUS

State(s) certified in:	
Certification Number and Endorsements:	Certification Expiration Date:
Current Professional Development Plan Status:	

HIGHLY QUALIFIED TEACHER (HQT) STATUS:

For what area(s) do you meet the defined requirements of HQT in New Hampshire:

PERSONAL REFERENCES - Three people, not your relatives, whom you have known for three years or more.

Name:	Address:	Telephone Number:
Name:	Address:	Telephone Number:
Name:	Address:	Telephone Number:

TERMINATIONS AND/OR DISCIPLINARY ACTIONS

Have you ever been disciplined by an employer?	___ Yes	___ No
Has your employment ever been terminated, or have you been asked to resign in lieu of termination?	___ Yes	___ No

CRIMINAL RECORD

Although a criminal record will not automatically disqualify you from employment, please indicate whether you have ever been convicted of a crime, other than a minor traffic violation, which conviction has not been erased or annulled?
_____ Yes _____ No

If yes, please provide the details of each conviction including the state and city/town in which the conviction occurred, the nature of the citation, date, and court: _____

APPLICANT'S STATEMENT

I have read and fully understand the questions asked in this application. I understand and agree that the application is neither an offer of employment nor a contract. I certify that the information set forth in this employment application is accurate and complete. I understand that any misrepresentation, falsification, or omission on this application, if any, will result in the immediate rejection of my application or, if I am hired, will result in my immediate termination from employment.

I authorize Coe-Brown Northwood Academy and its agents and representatives to contact all or any of my past employers, education/academic institutions and references and authorize them to provide all information requested of them, and release and hold harmless all entities and persons from liability for providing such a reference and Coe-Brown Northwood Academy for acting or relying on the information so received.

I agree that if I am hired I will conform to the policies and procedures of Coe-Brown Northwood Academy.

I understand that any offer of employment will be conditioned on the successful completion of a criminal background check and such other pre-employment tests or background checks as may be required for a specific job. I will, upon request, sign all necessary consent forms.

Applicant's Signature: _____ **Date:** _____

Applicant's Printed Name: _____

Please submit application to: Mr. David Smith, Headmaster
Coe-Brown Northwood Academy
907 First NH Turnpike
Northwood, NH 03261

(603) 942-5531 or email dsmith@coebrown.org