

## Additional Health and Safety Information

The nurse is available to provide emergency care, maintain facilities and records, coordinate health services, and promote student education in health, safety, and other related areas. First Aid will be provided in the office (or at the scene, if moving the victim appears inadvisable). The intent of First Aid is to protect life and provide comfort until authorized treatment can be secured. All subsequent care is the responsibility of the student's parents/guardians. Parent (or other designated adult) notification will be made as soon as possible in case of emergency. A reasonable attempt will be made to advise a parent of other situations that may indicate a need for follow-up. Physician contact will be made when appropriate. Injuries that occur at home are the responsibility of parents/guardians. A record of student services provided is maintained in the daily log. Outside of normal school hours (7:30-3:30), all other medical issues requiring immediate care should be dealt with by having the authorized person in charge call 911.

## Accidents/Injuries

All accidents, illnesses, or emergencies should be immediately reported to the nearest staff member and to the nurse.

## Confidentiality

All medical information shared between students and licensed health care providers is considered private and is treated confidentially within the limits of the law. Protecting the confidentiality of health care for students serves important interests. By respecting their need for privacy, students are encouraged to develop relationships of trust with their health care providers and to be candid about their health histories and risk behaviors. The nurse strongly encourages students to communicate concerns with parents. Confidential information will be released in life-threatening circumstances and when legally necessary, as required by law or in litigated matters. Whenever possible, students and/or parents will be notified before confidential information is released. Only essential information, related to health conditions that may impact the student in the classroom or is necessary to protect the health and safety of the student, is provided to staff/faculty. This information is provided within the limits of the law and only to those with a legitimate "need to know" in order to protect the student. Confidentiality of health records is protected (FERPA, HIPAA, etc.).

## Dismissals

Students who are too ill to remain in class should report to the nurse. The nurse will assess the student and decide if the student should remain in school, be referred for emergency medical treatment, or be sent home. If, in the judgment of the nurse, the condition of a student to be excused due to illness, injury, or other emergency is such that permitting the student to walk or drive home would be imprudent, the nurse may delay excusing that student until a parent or appropriate escort is available. No student will be released until the parent, guardian or designee has been contacted. Transportation arrangements are the responsibility of the parent.

## Emergency Transportation

In case of emergency, the school nurse and/or administrator at the scene will decide if ambulance transport is appropriate. All life-threatening situations will be transported to Concord Hospital. Other transport decisions will be coordinated between CBNA staff, parent, and EMS personnel.

## Illness and infection

The school nurse monitors the incidence of illness and infection, initiating appropriate prevention measures for the benefit of all students and staff.

## Immunizations

In conjunction with RSA 141-C:20 and its amendments, no students will be enrolled at Coe Brown Northwood Academy without an immunization record that is in compliance with current laws. NEW for 2009-2010: students who have not received a tetanus containing vaccine in the past 5 years are required to receive one Tdap vaccine (which protects against tetanus, diphtheria, and pertussis). Following that, one dose of Tdap, tetanus immunizations need to continue to be updated every 10 years. Verification must be provided to the nursing staff. Students whose immunizations are not updated will be excluded from school until they are in compliance with NH immunization laws.

## Parent Trips/Absences

If a student will be attending school, but the parent/guardian(s) will be away on a vacation, business trip, etc., even for only a day or two, it is essential that the school receive a note indicating the student's name, birth date, the inclusive dates, the adult who will be responsible, and that person's contact numbers. This is crucial in the event of an accident, illness, injury, need for dismissal from school, care and treatment, etc. while the parent/guardian is away. The signed and dated note should be forwarded to the nurse and main office.

## Sports Physical Exams Required

CBNA requires that each student participating in CBNA's sports programs must have an annual Sports Physical dated after June 1<sup>st</sup> for the following school year. (ie: If your child is planning on participating in any of our sports during the 2010/2011 school year, a sports physical dated after June 1, 2010 must be on file in the nurse's office. (Sports Physical form can be found on nurse and athletic pages). CBNA encourages families to go to their PCP for the annual physical. We also offer sports physicals at CBNA free of charge to students. The physical exam is completed by nurse practitioners who are contracted by CBNA. This year the dates are: July 15 for girls, and July 16 for boys.

## Responsibility/Self Care

Students are encouraged to accept responsibility for their own health; prevention of illness and accidents, communicable disease control, good sleep hygiene, proper nutrition, appropriate attendance, etc. Proper hand-washing is the single most important means of interrupting the transmission of communicable diseases and is essential in reducing the incidence of colds, flu, and other viral and bacterial infections, including some forms of meningitis and hepatitis. Sharing cups, lip balm, etc. should also be avoided.

## RSA 169-C

Consistent with the spirit of the 1979 Child Protection Act (RSA 169-C), Coe Brown Northwood Academy maintains a policy for referring to the Division for Children, Youth, and Families suspected cases of child abuse and neglect as required by law.

## Wheelchair

In the event a student is confined to a wheelchair at any time, the parent/ guardian must contact the student's Guidance Counselor prior to the student's return to school. The parent/guardian will need to provide medical documentation verifying the need and approximate length of time that the

student will require a wheelchair. School personnel will evaluate the situation to ensure that appropriate accommodations are in place. If necessary, the parent/guardian will be referred to the 504 Coordinator or Director of Special Education.

Additional general information can be found by accessing the CBNA Home Page.

Additional health and safety information can be found by visiting the important documents section of the Nurse page.