

**COE-BROWN NORTHWOOD ACADEMY
SENIOR PORTFOLIO EXPERIENCE**

**CERTIFICATION OF AN OUT OF SCHOOL HOURS JOB SHADOW
DURING THE SOPHOMORE/JUNIOR/SENIOR YEAR**

PRE-APPROVAL

Two Job Shadows may be done for credit (one as early as sophomore year and a second during junior or senior year).

Person to be shadowed: _____

Position held by this person: _____

Company/Organization: _____

Date(s) of shadow: _____

Location: _____

Description: _____

Portfolio Advisor's Signature: _____

Date of pre-approval: _____

CERTIFICATION OF COMPLETION

Please attach a one-page summary of the shadow experience and detail what about this program was particularly important or enjoyable. The paper should also describe how this program fits the student's current situation and/or future plans.

This certifies that _____ has taken part in the above described event and has presented me with a summary of the shadow experience.

Portfolio Advisor: _____ Date: _____